



**CITY OF DALLAS – DEPARTMENT OF AVIATION  
AC/DBE SUB-CONTRACTOR/SUPPLIER INTENT FORM**

TO: City of Dallas DATE: \_\_\_\_\_  
Business Development & Procurement Services [gfe@dallascityhall.com](mailto:gfe@dallascityhall.com)

Project Name: \_\_\_\_\_ CR # \_\_\_\_\_

Contract Award Amount: \_\_\_\_\_

AC/DBE Participation Amount: \$ \_\_\_\_\_ and % \_\_\_\_\_

\_\_\_\_\_ will provide the following  
AC/DBE Sub-Contractor/Supplier on the Project

good(s)/service(s) \_\_\_\_\_

to \_\_\_\_\_  
Prime Contractor on the Project

AC/DBE Sub-Contractor/Supplier is currently certified by the following Certification Agency: \_\_\_\_\_

AC/DBE Certification Number: # \_\_\_\_\_

**AC/DBE Certification must be kept valid for the entire duration of this contract. Failure to comply with this provision could result in the loss of Prime Contractor DBE Goal Credit.**

**The undersigned intends to enter into a formal agreement with the AC/DBE Sub-Contractor or Supplier listed, conditioned upon being awarded the City of Dallas contract. Post contract approval, if any changes are made to the AC/DBE Sub-Contractor/Suppliers listed on the contract, prior to making such change(s), the Prime contractor must submit to the City's Project Manager for approval Form 216A - Change of AC/DBE Subcontractor/Supplier form with documented explanations for the change. Failure to comply with this provision could result in loss of Prime Contractor DBE Goal Credit.**

\_\_\_\_\_  
Officer's Signature (Prime Contractor)

\_\_\_\_\_  
Officer's Signature (AC/DBE Subcontractor)

\_\_\_\_\_  
Printed Name (Prime Contractor)

\_\_\_\_\_  
Printed Name (AC/DBE Subcontractor)

\_\_\_\_\_  
Title (Prime Contractor)

\_\_\_\_\_  
Title (AC/DBE Subcontractor)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date